



To: Office of Superintendent
From: Office of Legal Services
Subject: Monthly Policy Recommendations
Review period: August 15, 2023 - September 15, 2023

The Office of Legal Services, in partnership with the Office of Superintendent and applicable department leads, is reviewing the Jeffco District Policy Manual and updating the content. We will be publishing proposed revisions to the manual on the District's website and seeking input from community and District stakeholders. Below are the current recommended changes. These changes will be public for 30 days, during which time we are welcoming feedback from stakeholders. If you have any input about the proposed changes, please send an email to: legal@jeffco.k12.co.us

The recommended changes will become final on September 15, 2023, and the District Policy Manual will be updated accordingly.

1. Revisions to the J-Series District Policies: the J-series Policies relate to instruction. A number of these policies are outdated due to changes in the law, changes in District practice and/or the District's adoption of the Policy Governance model. Therefore, we are recommending that certain of these policies be revised or repealed.

Policies/Regulations to be Revised:

[JFC - Student Withdrawal/Dropouts](#): We are recommending revisions to this policy in order to be consistent with current law and district practices.

[JFBA - District Choice Enrollment](#): We are recommending a slight revision to this policy in order to recognize that the superintendent may identify an alternative attendance area school in the event a school is oversubscribed.

[JGA-R Assignment of New Students to Classes and Grade Levels](#): We are recommending revisions to this regulation in order to clarify decisions regarding grade levels for students and add an appeal process.

[JH - Student Absences and Excuses](#): We are recommending revisions to this policy in order to be consistent with current law, district practices and the CASB Model policy.

[JICEA School Related Student Publications](#): We are recommending revisions to this policy in order to be consistent with current law surrounding prohibited content. The revisions are consistent with the CASB model policy.

[JICEA-R School Related Student Publications](#) (new regulation): We are recommending the district adopt a new regulation in order to define the terms in JICEA and create an explicit dispute resolution process.

JICEC Student Distribution of Non Curricular Materials: we are updating legal references, policy language will remain the same.

[JII Student Concerns, Complaints, and Grievances](#): we are recommending the district adopt revisions in order to update the protected class list consistent with Policy AC.

JJF Student Activities Funds: we are updating legal references, policy language will remain the same.

[JJJ Extracurricular Activity Eligibility](#) (new policy): This is a legally required policy, we are recommending the District adopt the model CASB policy on this subject.

[JKA - Use of Physical Intervention and Restraint](#): We are recommending revisions to this policy in order to be consistent with current law and district practices.

[JKA-R - Use of Physical Intervention and Restraint](#): We are recommending revisions to this policy in order to be consistent with current law and district practices.

[JLC Student Health Services and Records](#): We are recommending revisions to this policy in order to be consistent with current law, district practices and the CASB Model policy.

[JLCB Immunization of Students](#): We are recommending revisions to this policy in order to be consistent with current law, district practices and the CASB Model policy.

[JLCB-R Immunization of Students](#): We are recommending the district adopt a new regulation in order to better define the process for collecting information regarding immunizations and granting exemptions. The recommended regulation is consistent with the CASB model regulation.

[JLCC Communicable Diseases](#): We are recommending revisions to this policy in order to be consistent with current law, district practices and the CASB Model policy.

JLCE Administration of Medical Marijuana to Qualified Students: We are recommending changing the code of this policy to JCLDB in order to be consistent with the CASB model policies. The code of the accompanying exhibits will also be updated. The policy language is remaining the same.

[JLF Reporting Child Abuse](#): We are recommending revisions to this policy in order to be consistent with current law, district practices and the CASB Model policy.

[JLF-R Reporting Child Abuse](#): We are recommending revisions to this policy in order to be consistent with current law, district practices and the CASB Model policy. Specifically, we are including the legal definition of neglect and eliminating references to filing a report through a district liaison, as the obligation to report lies with the school official or employee who had the original concern.

[JLJ Physical Activity](#) (new policy): This is a legally required policy, we are recommending the District adopt the model CASB policy on this subject.

[JRCA Sharing of Student Records/Information between School District and State Agencies](#) (new policy): This is a legally required policy, we are recommending the District adopt the model CASB policy on this subject.

Policies/Regulations to be Repealed:

JFC-E1 - Dropout Prevention Checklist: Updated requirements regarding dropout prevention will be included in Jeffco's school procedure guide, therefore, we are recommending this exhibit be repealed.

JFC-E2 - Facts about Dropping Out of School: This exhibit no longer reflects district practice, therefore, we are recommending this exhibit be repealed.

JFC-R Student Withdrawal/Dropout: The process for attempting to re engage students and withdrawing them is now contained in Policy JFC. Therefore, we are recommending this policy be repealed.

JF-E Student Admission/Withdrawals from School: This exhibit is not necessary as the statute governs when a child resides in the District. Therefore, we are recommending this exhibit be repealed.

JF-R Student Activities Funds: This regulation is unnecessary and no longer reflects district practice, therefore, we are recommending this regulation be repealed.

JJH International/Domestic Overnight Student Travel: The content in this policy is not legally required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E1 International/Domestic Overnight Student Travel Request for Approval: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E2 Student Responsibility Sign-Off: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E3 Parent/Guardian Transportation Authorization Form: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E4 Parent/Guardian Emergency Form: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E5 Teacher Sign-Off/ Non-School Sponsored: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E6 Parent Letter/ Non-School Sponsored: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E7 Appeal Process: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E8 Waiver: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-E9 Chaperone Contract: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

JJH-R International/Domestic Overnight Student Travel: The content in this exhibit is not required to be in the District policy manual and will be covered in the District School Procedure Guide.

Additional Regulations to be Repealed:

Regulation KE-R - Public Complaints: the district revised policy KE and included updated content previously in regulation KE-R, therefore, we are recommending this regulation be repealed.

* The Colorado Association of School Boards (CASB) drafts model policies for Colorado School Districts. While Jeffco's policies are individualized to serve the Jeffco community, many of our policies are modeled after the CASB policies. If it would be helpful to receive a copy of the CASB model policy, please email: legal@jeffco.k12.co.us